

§ 2201.62 Requirements.

(a) Each proposal submitted to the Commission shall include:

(1) A brief, typewritten summary of the proposal in English, which shall include a narrative statement indicating how the project meets the criteria established by the Commission;

(2) The name, address, and telephone number of the project director, the date of the application, the name and address of the person or persons responsible for the operation and implementation of the project, and the type of endorsement sought from the Commission;

(3) A comprehensive description of the project;

(4) The names and addresses of all persons or organizations proposing, sponsoring and funding the project;

(5) The total actual and estimated cost of the project, the total amount of funds available (excluding funds committed but not yet received), the names of government agencies and programs from which funds have been received, the source for funds not yet received and a short description of the financial accounting employed for the project;

(6) A statement to the effect that the proponent agrees to be bound by all policies, requirements, regulations and other decisions that have been made or will be made by the Commission affecting the project and those responsible for it; and,

(7) The signature of the person or persons responsible for the project and the project director.

(b) All materials submitted to the Commission shall become the property of the Commission.

(c) All materials shall be delivered personally or by mail, return receipt requested, to the office of the Commission at 1801 F Street, NW., Third Floor, Washington, DC 20006 or to its designated address.

(d) Although not required, it will be helpful to the Commission to receive one (1) original and two (2) copies of all materials included in a proposal submitted to the Commission.

(Approved by the Office of Management and Budget under control number 3312-0016.)

[52 FR 10870, Apr. 3, 1987, as amended at 53 FR 3321, Feb. 4, 1988]

§ 2201.63 Review.

(a) The Commission staff will perform an initial, procedural review of all proposals submitted to the Commission.

(b) After the initial procedural review by the staff, the staff shall refer the proposed project to the appropriate committees of the Commission which shall submit their recommendations to the Commission for final action. The Commission shall determine the manner in which proposals shall be reviewed.

(c) Unless delegated by vote of the Commission to the Director of the Commission, final authority to decide Commission involvement with the projects remains with the full Commission.

(d) All communication to and from the Commission regarding a project shall be made through the project director designated in the proposal.

§ 2201.64 Confidentiality.

Although the Commission cannot guarantee confidentiality in its review of proposals, the Commission will make every possible effort to maintain the confidentiality of those proposals for projects which, in their summary, request confidentiality.

§ 2201.65 Notification.

The Commission will notify the project director, in writing, the determination concerning an award for endorsement. The Commission may issue a letter of encouragement when a project demonstrates merit but has not obtained Commission approval as an Christopher Columbus Quincentenary Project. The Commission shall also issue a brief letter of explanation when a project is denied endorsement.

APPENDIX A TO PART 2201—
CHRISTOPHER COLUMBUS
QUINCENTENARY LOGO

This Appendix is intended to improve the quality of part 2201 by setting forth a description and depiction of the Christopher Columbus Quincentenary Logo by the Christopher Columbus Quincentenary Jubilee